

Construction Safety Association of Manitoba Online Audit Tool

To log into the Online Audit Tool, go to auditor.constructionsafety.ca.

Please note: Internet Explorer is not supported.

The first time you log in, you will need to register for an account by clicking the “register” button.

Login - CSAM Online Audit

auditor.constructionsafety.ca

CONSTRUCTION SAFETY ASSOCIATION OF MANITOBA

Login

Existing Account

Username

Password

[Forgot Password?](#) [Don't have an Account?](#)

[Sign in](#) [Register](#)

Next, you will need to fill in all fields of the form to create an account.

Register New Account - CSAM

auditor.constructionsafety.ca/User/SignUp

CONSTRUCTION SAFETY ASSOCIATION OF MANITOBA

Register New Account

Create new account

Member ID

User Name

First Name

Last Name

Email address

Password

[Have an Account?](#)

[Sign up](#) [Sign in](#)

If you don't know your member ID, please contact CSAM.

Winnipeg: 204-775-3171
Brandon: 204-728-3456

You can decide your username and password.



Once you have completed all fields, click the “sign up” button.

You will then receive a confirmation email that includes your username and password. You will need to click “confirm” in the email. Your browser will open a new tab, and you should see the following message:

Thank you!

Your account has been confirmed.

[Click here to log in](#)

Click the “click here to log in” link to continue. Re-enter your username and password and click “sign in”.

Login - CSAM Online Audit

auditor.constructionsafety.ca/User/SignIn

CONSTRUCTION SAFETY ASSOCIATION OF MANITOBA

Login

Existing Account

Username

Password

[Forgot Password?](#)

[Sign in](#)

You will now be in the dashboard. This is where you can create an audit and view any past audits you have already created. Click “create new audit” to start a new audit.

Dashboard - CSAM Online Audit

auditor.constructionsafety.ca/Dashboard

CONSTRUCTION SAFETY ASSOCIATION OF MANITOBA

Dashboard

[Create New Audit](#)

[Open Audits](#) [Ready For Review](#) [Under Review](#)

Open Audits

ID	Program
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You will need to fill in all fields. You may notice some information may already be filled in for you. Please review and update as needed.

Audit Information Sheet

hello, [Log out](#)

COMPANY DATA

Legal Name Province

Address City Postal Code

Company Contact # of Workers

Phone Number Email

WCB INFORMATION

Account Number Industry Code

Nature / Type of Work Done

[Update](#) [Add Sites](#)

Need some help?

You can contact CSAM (204-775-3171 or 204-728-3456) or WCB to obtain your WCB account number & industry code.

Click "update" once completed to save your progress.

Click "add sites" to continue.

Audit Information Sheet - Site Locations

hello, [Log out](#)

Site Location(s) **# Site Personnel** **# Interviewed**

There are no Sites, add one to see them here.

[Add Sites](#) [Update](#)

[COR/SECOR Audit](#)

Click "add sites", and enter site location(s), number of site personnel, and number interviewed. Once completed, click "update" to save.

Click "COR/SECOR audit" to continue.

Need some help?

Click "select audit versions," and select either the 2018 COR™ Audit Tool or the 2018 SECOR™ Audit Tool.
Please note: if you choose the wrong audit tool, you will have to delete and start from the beginning.





[Need some help?](#)

Select Audit Versions

2018 COR™ Audit Tool

2018 SECOR™ Audit Tool

Ensure you have selected the appropriate Audit Tool.

Select either YES or NO for all the sections listed.

Does the company's health and safety program contain the following?	YES	NO
1. Health & Safety Policy	<input type="radio"/>	<input type="radio"/>
2. Hazard Assessment, Analysis & Control	<input type="radio"/>	<input type="radio"/>
3. Safe Work Practices	<input type="radio"/>	<input type="radio"/>
4. Safe Job Procedures	<input type="radio"/>	<input type="radio"/>
5. Company Safety Rules	<input type="radio"/>	<input type="radio"/>
6. Personal Protective Equipment (PPE)	<input type="radio"/>	<input type="radio"/>
7. Preventative Maintenance Program	<input type="radio"/>	<input type="radio"/>
8. Training & Communication	<input type="radio"/>	<input type="radio"/>
9. Inspections	<input type="radio"/>	<input type="radio"/>
10. Investigations & Reporting	<input type="radio"/>	<input type="radio"/>
11. Emergency Preparedness	<input type="radio"/>	<input type="radio"/>
12. Statistics and Records	<input type="radio"/>	<input type="radio"/>
13. Legislation	<input type="radio"/>	<input type="radio"/>
14. Manitoba Supplement	<input type="radio"/>	<input type="radio"/>

Create Audit

Once all options have been selected, click "create audit" to continue.

At any point you can return to the dashboard to see your audit that is open (or in progress).

Fill in all sections of the audit.

Health & Safety Policy

hello [Log out](#)

Health & Safety Policy		Score Weighting	Technique Employed			Points Awarded	Supporting Documents
#	Name		D	O	I		
1.1	Does the employer have a written health and safety policy that: Is signed by the president, CEO or local senior management? Guidelines	3	X			0	No files Uploaded Files
1.2	Does the employer have a written health and safety policy that: Includes management's commitment to provide a safe and healthy work environment? Guidelines	3	X			0	No files Uploaded Files
1.3	Does the employer have a written health and safety policy that: Is prominently posted or made available to the worker? Guidelines	2	X			0	No files Uploaded Files
1.4	Does the employer have a written health and safety policy that: Addresses accountability and responsibility for health and safety for workplace parties? Guidelines	3		X	X	0	No files Uploaded Files
1.5	Does the employer have a written health and safety policy that: Expresses a commitment to work in a spirit of consultation and cooperation with the workers? Guidelines	4			0	0	No files Uploaded Files
1.6	Does the employer have a written health and safety policy that: Is understood by personnel? Guidelines	6			0	0	No files Uploaded Files
1.7	Does the employer have a written health and safety policy that: Is prominently posted or made available to the worker? Guidelines	3			0	0	No files Uploaded Files
Total points possible / awarded		27				0	

Click on the red "x" to change it to a green check mark, or select the number of points from the dropdown menu.

Click "guidelines" to learn more about each question and its scoring.

All questions that require supporting documentation will have the option to upload files. Click "files" to upload documents to the required questions. You can also upload the documentation for entire section in one document.

File Manager

View Format Download Delete

This question has no files

Close Choose Files

Click "choose files" and then click "close" once complete.

Save

Health & Safety Policy Hazar... Safe... Safe... Compa... Perso... Preve... Train... Inspe... Invest... Emerg... Stat... Legit... Maint...

Previous 1 of 14 Next

Click "save" after each section and "next" to continue to the next section.

You can toggle through all the sections by clicking here.

The "points awarded" section will be automatically calculated.

Once you have completed all sections of the audit, click "save and continue" to move to the audit executive summary sheet.



Audit Executive Summary Sheet

Company:

Audit Completion Date:

Name of Auditor:

Section #	Section Name	Possible Score	Actual Score	Minimum Standard	Minimum Standard Achieved
1	Health & Safety Policy	27	27	14	YES
2	Hazard Assessment Analysis & Control	42	42	21	YES
3	Safe Work Practices	13	13	7	YES
4	Safe Job Procedures	17	17	9	YES
5	Company Safety Rules	9	9	5	YES
6	Personal Protective Equipment (PPE)	24	24	12	YES
7	Preventative Maintenance Program	15	15	8	YES
8	Training & Communication	39	39	20	YES
9	Inspections	31	31	16	YES
10	Investigations & Reporting	30	30	15	YES
11	Emergency Preparedness	29	29	15	YES
12	Statistics and Records	21	21	11	YES
13	Legislation	10	10	5	YES
14	Manitoba Supplement	63	63	32	YES
Total:		370	370	296	YES

Fill in the required signatures and click "save signatures" once complete.

Minimum standard **80%** overall and **50%** each Section
 Current Score: **100%**
 Current Score: **370**
 Standard Achieved: **YES**

Review

Enter Full Name
Senior Management/Company Officer

Enter Full Name
Auditor

Enter Full Name
Worker Safety Rep/Committee Co-Chair

Save Signatures

Once you have saved signatures click, "auditor executive summary report."

Audit Executive Summary Sheet

Auditor Executive Summary Report

Auditor Executive Summary Report

Number of worksites visited:

Number of management/supervisor interviews:

Number of worker interviews:

Number of safety committee/worker rep interviews:

Number of sub-contractors interviewed (where applicable):

Other notes/comments:

Auditor:

Date: N/A

Save Auditor Executive Summary Report

Corrective Action Plan


Fill in the required information and click "save auditor executive summary report." Once you have done so, the "corrective action plan" button will appear. Click it.



Audit Corrective Action Plan

hello,

[Log out](#)



Audit Reference #	Recommendation	Assigned To	Target Completion Date	Date Completed
Add		<input type="button" value="Add"/>	Save	

[Need some help?](#)

[Review & Submit Audit](#)

Click the “add” button and complete all fields. Click Save. Once you have entered all corrective actions, click “review and submit audit.”

Summary

hello,

[Log out](#)



[Need some help?](#)

Audit Instrument

Audit Information Sheet

Audit Executive Summary Sheet

Auditor Executive Summary Report

Audit Corrective Action Plan

Here you can review all sections of the audit. You can return to any section and make any necessary changes.

Please note: once you hit “submit,” you cannot make any further changes.

If everything has been entered correctly, click “submit” and you will see, “you have submitted your audit for review.”

You can review the status of your submitted audits in the dashboard — they will move from “open audits” to “ready to review” to “under review.”

